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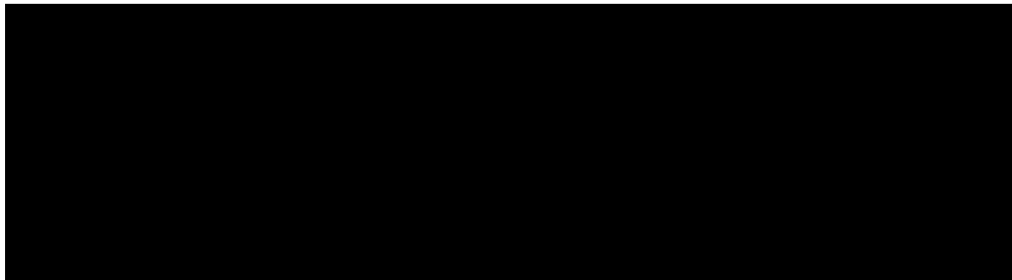
DIARY NOTES

DD/S

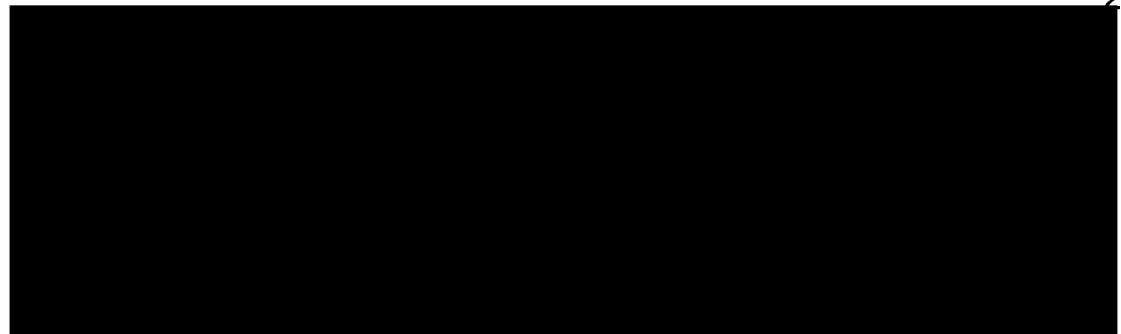
W JH

29 July 1963

1. At the Executive Committee Meeting:



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c. The Director also said that he was very interested in the report made by [REDACTED] and the other National War College students. He thought that it was a good report with a number of good suggestions. He requested Mr. Kirkpatrick to ensure that the recommendations were pursued.

2. I talked to Mr. Kirkpatrick about the training program for our summer-only employees. I pointed out that of the 67 who have become staff employees only 8 are in professional positions and I doubt that any of these are JOT timber. I also pointed out that each half day we use these summer employees in a non-productive capacity accounts for about 1 per cent of their total time with us and that I doubted if it was worthwhile to use more time than we are using for this current group. I suggested that parents could influence their dependents better and that a more realistic evaluation of these employees by their supervisors

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would enable us to make intensive recruitment efforts (in a shotgun approach) for those who appear to be JOT timber. Kirk agreed and will make some remarks along these lines at the Senior Staff Meeting on Monday, 5 August.

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4. I had several talks involving [REDACTED] Jim Garrison, and Mr. Kirkpatrick about installing the new air-conditioning system in the Director's office. First, Hank called to say that the Director would be back in his office on 12 August. It therefore appeared to be impossible to complete the work during this short period of time. After talking with Kirk, however, he thought we should go ahead with it and ask the Director to use some other space if we could not complete the work before his return. I emphasized to Kirk that the contractor would not finish until the night of 13 August and that we should allow two days to clean up the office, lay the rugs, etc. (He will talk to the Director about this and let me know tomorrow. In the meantime, I told Jim to go ahead and request the contractor to complete his work in the minimum of time.)

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6. General Carter buzzed to inquire if we were "all set on [REDACTED]". I told him that we were counting on his reporting to the Office of Security not later than 1 October and that we hoped he would report earlier. He asked if we needed anything in writing, and I replied negatively.

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7. [REDACTED] was in to talk with me about a reorganization in the Technical Services Division which will place greatly increased responsibilities on the Chief of Support. [REDACTED] wants [REDACTED] to be the Deputy Chief of Support. I concurred in this with the hope that this would not be a permanent arrangement and with the stipulation that I would expect to fill the position of Chief of Support should John vacate it at any time. This disappoints [REDACTED] the Personnel Officer, who had been selected to become the Deputy

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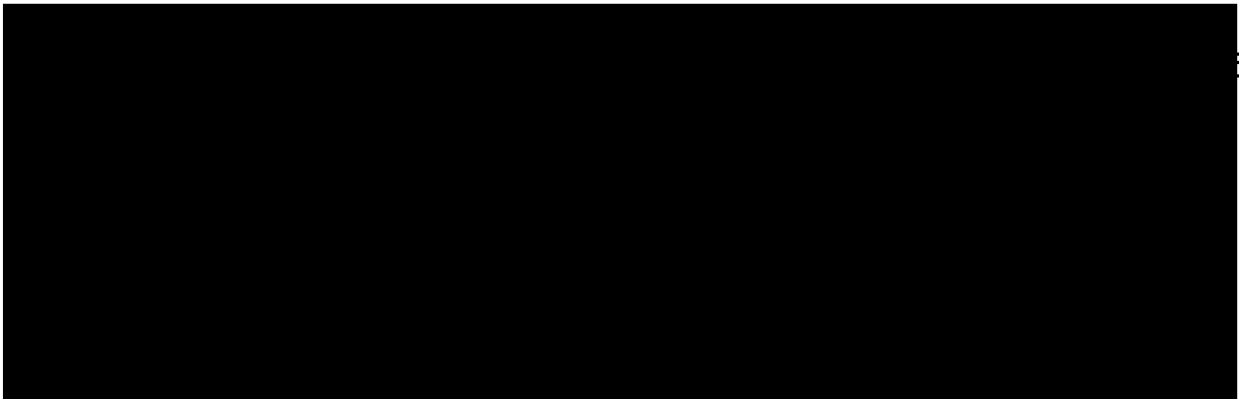
Chief of Support. John felt that he should be removed from TSD and I do also. I telephoned [REDACTED] to suggest that Jim be moved and that the Office of Personnel act forthwith to appoint a competent Personnel Officer.

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8. [REDACTED] stepson, was in to see me about possible part-time employment. (See my memorandum dtd 30 July to the Director of Personnel.)

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LKW:jas

NOTE: Extract of Item 5 to DTR and D/L on 31 Jul 63.

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